

## Faculty Senate Approved Resolution

- HOP 2.12 section A as approved by the Faculty Senate on 2-10-11.
  - A. The Office of the Vice Provost for Accountability and Institutional Effectiveness will organize and oversee administration of the student evaluations of teaching
    1. The survey will be administered during the fall and spring semesters.
    2. Faculty may choose to be evaluated during the summer terms, but the survey results will not be required for performance evaluations.
    3. The Faculty Senate has oversight over any modifications to the survey format or process.
    4. Only organized classes with five or more students will be surveyed.
    5. Evaluations will be conducted after two-thirds of the semester has been completed.
    6. The Office of the Vice Provost for Accountability and Institutional Effectiveness will administer the survey, in accordance with University policy.
    7. The Office of the Vice Provost for Accountability and Institutional Effectiveness will provide summaries of the survey results to each faculty member whose classes are surveyed.
    8. The Office of the Vice Provost for Accountability and Institutional Effectiveness will provide summaries of the quantitative results to each Department Chair for the faculty in the department, for use by the Chair, the Dean, the Provost and Vice President for Academic Affairs, the President, and appropriate faculty advisory committees. Student comments will be released to the instructor only.
    9. Quantitative results will be retained by the Office of the Vice Provost for Accountability and Institutional Effectiveness.
- In its meeting on 2-10-11, the Faculty Senate approved the inclusion of the following sentence into the revised version HOP 2.20.

“Only one trip per year per faculty member in any one Department will be funded until all eligible applicants have been funded.”